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ABSTRACT

The Library Networking Committee, whose goal is to determine and establish means of resource sharing within Northern Virginia, set up a series of workshops in ten subject areas--art studies, careers and vocational guidance, energy and environment, genealogy, gerontology, law, music, professional education, state and local documents, and urban affairs--to assess existing library collections, plan for further holdings development, develop methods to eliminate acquisitions duplication, direct users to the strong collections, and develop a resource guide in each subject area. Included in this report are summaries of the ten workshops--dates, host institutions, locations, participants, and activities; recommendations; separate guides to resources in each subject area, containing information on institutions offering courses, programs, location of resources, and special collections and/or services; and a directory which lists corporations and institutions participating in the workshops. Appendices contain a workshop proposal, schedule and correspondence, an evaluation questionnaire, and a guide to bibliographies and special holdings on each subject. (Author/MBR)

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THE *CONSORTIUM* FOR CONTINUING HIGHER EDUCATION IN NORTHERN VIRGINIA

A REPORT: RESOURCE IDENTIFICATION WORKSHOPS

U S DEPARTMENT OF HEALTH, EDUCATION & WELFARE
NATIONAL INSTITUTE OF EDUCATION

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for

THE STATE COUNCIL OF HIGHER EDUCATION

IN VIRGINIA

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Dean E. Brundage

TO THE EDUCATIONAL RESOURCES INFORMATION CENTER (ERIC) AND USERS OF THE ERIC SYSTEM."

by

The Library Networking Committee of the Consortium for Continuing Higher Education in Northern Virginia

Prepared by
Shula Schwartz
Northern Virginia Community College

Assisted by
Gloria Terwilliger Brown
Northern Virginia Community College

Tom Alrutz
Fairfax County Public Libraries

May 1978

IR006294

THE *CONSORTIUM* FOR CONTINUING HIGHER EDUCATION IN NORTHERN VIRGINIA

LIBRARY NETWORKING COMMITTEE

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PREFACE

The Libraries of Northern Virginia support the mission of the Consortium for Continuing Higher Education in fostering inter-agency cooperation. This cooperation extends across a substantial geographic area, and affects multiple constituencies with varying needs.

Nine legal jurisdictions comprise the Northern Virginia community, an area also known as Planning District Eight. Those jurisdictions are: Alexandria (City), Arlington County, Fairfax City, Fairfax County, Falls Church (City), Loudoun County, Manassas (City), Manassas Park (City), Prince William County.

Residents of the Northern Virginia area have a generally high level of educational attainment. In 1975, Planning District Eight residents over 25 years old had a median level of education of 13.6 years, indicating that over half of these residents had some college experience. The emphasis on beginning, continuing, or advancing education is clearly demonstrated by enrollments in the colleges and universities of the area.

The level of economy in the area is one of the highest in Virginia. The various sectors of employment are primarily "white-collar," of a nature requiring dependence on information sources. Almost a third of working residents are employed in services or government, with manufacturing enterprises accounting for slightly more than six percent (1970 figures).

The impact of the information client--student, resident, worker, or retiree--in such an area is a formidable one. With the exception of the City of Alexandria whose cultural institutions reach back to the eighteenth century, most of the libraries and the educational institutions in the area are comparatively young. The public libraries are, for the most part, less than a quarter of a century old. Most of the college and university libraries, and many of the special libraries, have been established within the past ten to fifteen years. As a result, no single library or library system can hope to support its particular constituents with in-depth collections in all fields of interest. In an attempt to meet the challenge of serving the information user, a Library Networking Committee was formed under the auspices of the Consortium for Continuing Higher Education in Northern Virginia.

The Committee consists of the Directors of area college and university libraries, as well as public and private libraries. Also included are one representative each from public schools and special libraries. Many of these have outstanding breadth and special strengths in their collections, giving additional support to the multiple curricular offerings and information needs of the institutions and information consumers of the area.

The main goal of the Library Networking Committee is to determine and establish means of resource sharing. It has long been a major goal of the Committee to identify those resources which are available in the participating institutions and to make the availability of these resources known to the entire community. Several previous successful projects have been launched and completed in fulfillment of this objective. The most notable are: A Directory of Library Resources in Northern Virginia, the 2nd edition of which was published in 1975 and Association and Company Libraries in Northern Virginia: A Supplement Updating "A Directory of Library Resources in Northern Virginia", published in December, 1977. Both directories were published through the courtesy of MITRE Corporation, METREK Division, McLean, Virginia, another example of the cooperation among institutions in the community.

Sharing of resources is also represented by the establishment at participating libraries and resource centers of borrowing privileges for faculty and students at Consortium institutions.

Assisted by Dean Brundage, Consortium Administrator, The Library Networking Committee has succeeded in developing liberal loan policies throughout the nine area political jurisdictions. As a result, faculty and students at Consortium institutions can obtain borrowing privileges from all of the Consortium colleges and universities, most of the public libraries, and some of the specialized libraries, simply by presenting proof of student or faculty status.

The concept of resource sharing is not new to the libraries in Northern Virginia. Prior to the establishment of the Consortium Networking Committee, cooperative projects of varying scope were undertaken, some of which are current and continue to be effective. Since the concept of networking is emerging as a universal concern at all levels--local, regional, state, and national--the Library Networking Committee is in an unusual position to build on past experience, with the assistance of an established agency, the Consortium. The Committee has continued to assess and undertake methods to strengthen and expand the resource-sharing activities of its member libraries.

In 1977 the State Council for Higher Education in Virginia offered to the Consortia in the state, funding for proposals which encourage the stated goal of inter-institutional cooperation. The Library Networking Committee established a sub-committee consisting of Shula Schwartz (Chairman) and Gloria Terwilliger Brown, both of Northern Virginia Community College, and Tom Alrutz, of Fairfax County Public Libraries, to design an acceptable proposal which would in turn foster its goal of identification of resources for sharing purposes. The result of the deliberation of the committee was a proposal for a series of Resource Identification Workshops to provide a forum for the gathering of knowledgeable people to look at, evaluate and compare collections in a given set of subject areas. (Proposal, Appendix A)

The purpose of the workshops was to: assess existing library collections in ten subject areas; plan for further orderly development of these holdings; develop methods to eliminate unnecessary duplication of acquisitions; and direct students, professors and the public to the strong subject collections.

The final goal of the workshops was to prepare a series of short Guides To Resources in the ten areas studied. These Guides, plus a short listing of bibliographies and a Directory of Libraries and Resource Centers, are included in this report. Individual copies of the Guides will be distributed to all participating institutions for further distribution to faculty, students, and patrons.

NORTHERN VIRGINIA

PLANNING DISTRICT EIGHT

ACKNOWLEDGEMENTS

The Workshops and this Report have been organized and prepared with generous contributions of staff time and services from Consortium institutions and participating agencies.

The host of each Resource Identification Workshop assumed responsibilities for an organizational meeting, for local arrangements, and for special materials provided at the Workshop. Special thanks are given to Mimi Gronlund, Reference Librarian at Northern Virginia Community College, Alexandria Campus, for her work in the coordination of places, dates, and people for the Workshop structure.

Marjorie Dennin, Director of Learning Resources, Annandale Campus of Northern Virginia Community College, and Dale Brown, Coordinator of Library and Media Services, Alexandria Public Schools, provided technical review of the Report in its final stages.

Three secretaries in the Learning Resource System at Northern Virginia Community College shared the task of preparing the final copy: Sharon Stanton, Media Processing Services, who as secretary to the Chairman of the subcommittee has carried major responsibilities; Frances Page, Annandale Campus; and Jan Singleton, Alexandria Campus. The final layout was assembled with the assistance of the Audio-Visual/Media Services staff at the Alexandria Campus of Northern Virginia Community College.

Dean Brundage, Consortium Director, has served throughout as a resource person, consultant, and guide. His assistance and leadership are gratefully acknowledged.

Shula Schwartz
Gloria Terwilliger Brown
Tom Alrutz

THE *CONSORTIUM* FOR CONTINUING HIGHER EDUCATION IN NORTHERN VIRGINIA

LIBRARY NETWORKING COMMITTEE

SECTION I - METHODOLOGY

METHODOLOGY

A. DESIGNING THE WORKSHOPS

The original subcommittee which prepared the proposal was expanded to a seven-member planning committee. Under the chairmanship of Shula Schwartz (Northern Virginia Community College), the committee also included Tom Alrutz (Fairfax County Public Library), Jeanne Plitt (Alexandria Public Library), Stephen Burnett (International School of Law), Gloria Terwilliger Brown (Northern Virginia Community College), Dale Brown (Alexandria Public Schools), and John Veenstra (George Mason University). The committee assumed the task of identifying ten areas of study to be evaluated and ten hosting institutions. The host institutions were chosen with two criteria in mind: 1) the institution should have a collection in the chosen area, and 2) as many institutions as possible should participate. The areas chosen to be assessed were: Professional Education, State and Local Documents, Music, Art, Career and Vocational Guidance, Genealogy and Local History, Law, Urban Affairs, Gerontology, and Energy and Environment.

Mimi Gronlund (Northern Virginia Community College) was selected by the committee to contact those institutions identified in the planning session as having an interest in or a collection in the chosen subject areas. The workshops were scheduled to be held in a continuing series of meetings over a two week period from April 10 through April 25, 1978. (See Schedule, Appendix A).

In order to be certain that those personnel with the greatest expertise or need-to-know would participate, the schedule of workshops was sent to the directors of all the libraries and resource centers associated with the Consortium Library Networking Committee. The directors were given the responsibility of assigning members of their staff and inviting interested faculty to attend. The names of participants were sent to the chairman and then distributed to the hosts.

A sample outline of the workshop agenda (Appendix B) was distributed to all participating workshop leaders. The methodology for implementing the agenda was left to the discretion of each leader. At a subsequent planning meeting, two requirements were stipulated: 1) a recorder was to prepare a summary of each workshop, and 2) each participant was to complete an evaluation form. (See Appendix C)

Copies of the notes and summaries of each workshop and questionnaire responses were distributed to all members of the planning committee and the workshop leaders in preparation for the follow-up conference at Airlie House.

B. AIRLIE HOUSE CONFERENCE

On May 9 and 10, 1978, members of the planning committee and the workshop leader or a representative from each workshop, a recording secretary, and the Consortium Administrator, Dean E. Brundage, gathered at the Airlie House Conference Center, Airlie, Virginia, for a two-day workshop. The purpose of this meeting was to analyze, evaluate, and summarize the proceedings of the ten workshops, and to determine the format of the reporting instrument; as well as to identify areas for future activities and to make recommendations for follow-up programs.

C. THE REPORT

Shula Schwartz, Chairman, assumed the responsibility of gathering the individual reports, summaries, and minutes and preparing the preliminary draft of the final report, based upon the design recommended at the Airlie House Conference. The final editing was done by the chairman and the other two members of the original subcommittee, Tom Alrutz and Gloria Terwilliger Brown.

LIBRARY NETWORKING COMMITTEE

SECTION II

SUMMARIES OF WORKSHOPS

ART STUDIES
CAREERS AND VOCATIONAL GUIDANCE
ENERGY AND ENVIRONMENT
GENEALOGY
GERONTOLOGY
LAW
MUSIC
PROFESSIONAL EDUCATION
STATE AND LOCAL DOCUMENTS
URBAN AFFAIRS

SUBJECT: Art

DATE HELD: April 14, 1978

HOST INSTITUTION: Martha Washington Branch, Fairfax County Public Library

WORKSHOP LEADER: Bettie Cobb

LOCATION: Martha Washington Library
6614 Fort Hunt Road
Alexandria, Virginia 22307

PARTICIPANTS: Ellen Anderson, NVCC, Loudoun Campus
Sandra Beeson, NVCC, Media Processing Services
Beverly Friedman, NVCC, Alexandria Campus (Faculty)
Jody Haberland, Arlington Public Library
Virginia Kahl, Alexandria Public Library
Elizabeth Kiehl, Arlington Public Library
Marie Ringle, Fairfax County Public Library
Lea Reagan, George Mason University
Pat Neighbarger, George Mason University
Nancy Risner, Alexandria Public Schools
Indira Dholaki, Loudoun County Public Library, Thomas Balch

SUMMARY OF ACTIVITIES: The participants heard a description of the Martha Washington collection, including the non-book lending materials, and then inspected the host collection. The presence of a faculty member enabled the group to hear some of the problems faced by the user of an art collection. The faculty member told the participating librarians that the classification of materials is not always helpful to art students and faculty since it tends to separate related materials, and since art majors are visually rather than word oriented and tend not to use catalogs. Several basic books in design were recommended by the faculty member since design seemed to be a weak area in the host's collection. After a recess for lunch, each participating institution was asked to describe the distinctive features of its collection. After beginning with a standard phrase, "we have a good general(or basic) collection..." the differences were discussed. George Mason indicated it has many slides. NVCC's best collection is on the Annandale Campus; the weakest is at Woodbridge. Loudoun Campus is strong in interior design. NVCC is strong in photography, with a good representative collection of the works of individual contemporary photographers. Arlington County Public Library separates its design books from the rest of the art collection, housing the two parts on different floors. Alexandria Public has an older collection. Centreville branch, Fairfax County Public Library has an in-depth crafts collection. A discussion of art periodicals led to the opinion that these periodicals are unsatisfactory in microform. George Mason will share or exchange its large back file of gift periodicals. Duplicate periodicals could be used by other libraries for a picture file of art reproductions. Book selection tools were discussed. Public school and academic libraries rely heavily on input from faculty. Public libraries use book reviews, publishers' blurbs, and bibliographies in standard works. Public libraries also tend to buy more "coffee-table" type books to meet public demand.

SUBJECT: Careers & Vocational Guidance

DATE HELD: April 21, 1978

HOST INSTITUTION: Arlington County Public Library, Columbia Pike Branch

WORKSHOP LEADER: Ms. Jane McQuade

LOCATION: Arlington County Library
816 South Walter Reed Drive
Arlington, Virginia 22204

PARTICIPANTS: Suman Agarwal, Columbia Pike, Arlington County Public Library
Marjorie Dennin, NVCC, Annandale Campus
Ella Clark, Fairfax County Public Library- Central
Virginia Kahl, Alexandria Public Library
Lee Friedkin, Arlington County Public Library
Rebecca Groff, NVCC, Loudoun Campus (Counseling)
Ruth Kerns, George Mason University
Phyllis Leventhal, Prince William Public Library
Michael Petit, International School of Law
Jeanne Fox, Westover Branch, Arlington County Public Library
Ed Epstein, Central Reference, Arlington County Public Library
Jane Larsen, Central Reference, Arlington County Public Library
Linda Miller-Syfert, Central Y.A., Arlington County Public Library
Phoebe Mason, Alexandria Public Schools, T.C. Williams High School
Diana Welty, Loudoun County Public Library

SUMMARY OF ACTIVITIES: The Columbia Pike Branch of the Arlington County Public Library is physically located in the Arlington Career Center, a part of the Arlington Public Schools system. The workshop leader discussed the Center's activities in detail. Some 20 types of vocational subjects are taught at the school. Other services are: CETA training, a Right-to-Read Academy, and Alternative Careers, a job counseling and referral service. The library, therefore, has a mandate to provide an extended collection in the subjects taught at the career center, and to support its related activities. This center provides one of the few separately housed career collections in the area. A discussion of how to build a collection was held, touching on sources, including free material, arrangement, and retrieval methods. Fairfax County Public Library has a good collection of materials on grants, scholarships, fellowships and internships, as do other public libraries. Institutions of higher learning usually develop career collections as part of their counseling activities. The workshop leader provided the participants with many sources for acquisition of career materials and a bibliography of resources which should be included in a basic career collection.

SUBJECT: Energy and Environment

DATE HELD: April 12, 1978

HOST INSTITUTION: MITRE Corporation, METREK Division

WORKSHOP LEADER: Marlene Tebo

LOCATION: MITRE Corporation
1820 Dolley Madison Blvd.
McLean, Virginia 22101

PARTICIPANTS: Tom Bromley, George Mason University
George Burgess, NVCC-Alexandria (Faculty)
Nancy Burns, Fairfax County Public Library
Ruth Charters, NVCC - Annandale Campus
John Crabbe, Science Applications, Inc.
Vicki Holcomb, Decisions & Designs, Inc.
Jeanne Fox, Arlington Public Library
Denise Kelleher, Arlington Public Library
Virginia Kahl, Alexandria Public Library
Debbie Scarborough, NVCC-Woodbridge
Nira Watkins, National Graduate University
Dave Schoumacher, NVCC-Manassas (Faculty)
Marlene Wright, Loudoun County Library - Sterling Park
Larry Smith, NVCC-Loudoun Campus (Faculty)
Paul Roy, George Mason University
Bonnie Worcester, NVCC- Loudoun Campus

SUMMARY OF ACTIVITIES: The workshop leader began with an introduction to the MITRE Library and its purpose and function within the corporation. Each participant was provided with a list of journal holdings and given an opportunity to examine the shelf-list of books. Participants were then able to make comparisons between their institutional resources and those in the MITRE collection. After discussion, the following conclusions were reached: 1) weak spots in the MITRE collection (and those of the participating libraries) are supplemented by alternate sources of information, primarily those of the Federal resource centers in the District of Columbia, such as the EPA library; 2) special libraries tend to have the basic research tools; 3) academic and public libraries have more background material; 4) public libraries have practical, layman applications of information. MITRE Corporation also supplements its resources with Orbit and Dialog on-line searching systems. Availability of these on-line searching systems (Orbit and Dialog at MITRE, and BRS at George Mason University) increases access to indexes thus increasing demand for resources. An observation was made that additional directories of local resources would be valuable. Special libraries have long recognized the need for accessing resources other than their own, as well as the need to share with each other. They partially have accomplished this through the use of JOURNAL HOLDINGS IN THE WASHINGTON-BALTIMORE AREA, published by the Interlibrary Users Association, representing 65 libraries, including those in the Northern Virginia area.

SUBJECT: Genealogy & Local History

DATE HELD: April 20, 1978

HOST INSTITUTION: Alexandria Public Library, Lloyd House

WORKSHOP LEADER: Mr. Allan Robbins

LOCATION: Lloyd House
Alexandria Public Library
220 N. Washington St.
Alexandria, Va. 22314

PARTICIPANTS: Mary Louise Sears, Alexandria Public Library
Marjorie Tallichet, Alexandria Public Library
Michael Petit, International School of Law
Bonnie Worcester, NVCC-Loudoun Campus
Karen Burgess, Alexandria Public Library
Patricia Locasco, Loudoun County Public Library
Anda Lind, Prince William County Public Library
Martha "Pat" Lander, Hammond High School, Alexandria
Allan Robbins, Alexandria Public Library
Dot DeWile, Fairfax County Public Library
Sara Collins, Arlington Public Library
Jeanne Fox, Arlington County Public Library
Elizabeth Kiehl, Arlington County Public Library
Anna Rupps, Falls Church Public Library

SUMMARY OF ACTIVITIES: Mr. Robert G. Whitten of the Alexandria Library Board opened the discussion with an historical survey of Alexandria's development as a commercial and cultural center in which the library was established in 1794. Marjorie Tallichet then summarized the development of the system through its several relocations and the move of the Virginiana collection to Lloyd House in 1976. This collection contains the original 1794 collection on the first floor. Workshop participants toured the various floors of Lloyd House to look at and gain awareness of the arrangement and resources of the collection. Michael Petit of the International School of Law Library described resources in that collection such as Virginia Reporter, Virginia Acts of Assembly, Code of Virginia, and other representative items relating to local history. A discussion followed on the value of the Union Catalog of Virginiana maintained by cooperating local libraries. The catalog consists of cards distributed by and exchanged among Alexandria, Arlington, Fairfax County, Falls Church and Loudoun libraries. The Prince William representative indicated that production of cards for their Virginiana collection was discontinued several years ago when they eliminated a card catalog for their system's holdings. The problem of producing cards for the participants in the union catalog cooperative system has not been resolved yet. Fairfax County Public Library may be able to help with this problem. Different approaches to cataloging, resulting in variations in entry and classification among the contributing library systems cause some problems with the union catalog, but the addition of see references and other notations leading from one contributor's classification to another's is useful. All agreed that receipt of cards from other Virginiana collections was helpful in collection building, ordering information, and sharing of materials. Prince William County Library is in the process of indexing the Journal Messenger(Manassas)and the Potomac News(Dumfries). The Virginiana collection in Fairfax has indexes to the Fairfax Herald, Herndon Observer and Fairfax News.

SUBJECT: Gerontology

DATE HELD: April 19, 1978

HOST INSTITUTION: Northern Virginia Community College, Alexandria Campus

WORKSHOP LEADER: Mimi Gronlund

LOCATION: Northern Virginia Community College
Alexandria Campus
3001 N. Beauregard
Alexandria, Virginia 22311

PARTICIPANTS: Edith Dillon, National Graduate University
Lorna Gladstone, George Mason University
Michael Goldman, Fairfax County Public Library
Jody Haberland, Arlington Public Library
Hedy Lieberman, Alexandria Public Library
Alyce Paullin, NVCC, Alexandria Campus (Faculty)
Lelia Saunders, Arlington County Public Library
Mary Skidmore, Arlington County Public Library
Janet Carleton, VPI & SU
E. C. Carruthers, Loudoun County Public Library, Purcellville
Karen Coleman, Fairfax County Public Library, Reston Regional Library

SUMMARY OF ACTIVITIES: Senior citizens and the Program Head for Gerontology at the host institution, Northern Virginia Community College, Alexandria Campus, Dr. Alyce Paullin, were among the participants in this workshop. The workshop leader opened the meeting by introducing the field of gerontology, and by describing the Alexandria Campus Library collection. Discussion followed, centering on what materials are available, and on user requirements. Participants observed that aging people do not consider themselves old and are not interested in how-to-grow-old gracefully materials. They are, however, interested in health materials, and often ask for medical how-to books. Younger and middle-aged people who are interested in or afraid of the aging process are more likely to request growing-old gracefully materials. Participants noted a lack of reference books in the field, and said most librarians rely more on periodical literature than on books. The type of material emphasized in a collection differs according to the type of library. Public libraries provide books for older people, including health books, recreational titles, and large-print books; but do not have gerontology collections as such. College and university libraries do have gerontology collections, which include instructional materials on counseling and care for the aged. Northern Virginia Community College, Alexandria Campus Library has a small but comprehensive collection encompassing all areas of aging and gerontology. It is geared toward problems of aging, and the care of the aged. Fairfax County Public Library, Reston Regional Library, is starting to build a collection on aging, with particular emphasis on strengthening periodical holdings. The National Graduate University has a division of Special Studies. It provides an option in gerontology for fulfilling degree requirements, and a master's program related to Human Behavior and Cultural International Social Processes, and Value Systems and Modern Social Problems. The Division of Special Studies will provide training in the field on request.

SUBJECT: Law

DATE HELD: April 17, 1978

HOST INSTITUTION: International School of Law

WORKSHOP LEADER(S): Stephen Burnett and Michael Petit

LOCATION: International School of Law Library
3401 N. Fairfax Drive
Arlington, Virginia 22201

PARTICIPANTS: Susan Kluevden, Prince William Public Library
Alan Robbins, Alexandria Public Library
Robert Furcolow, NVCC-Alexandria Campus (Faculty)
Judy Morgan, NVCC-Woodbridge Campus
Paul Roy, George Mason University
Harva Sheeler, Fairfax County Public Library
Don Hayes, NVCC, Media Processing Services
Ed Epstein, Arlington County Public Library
Mary Skidmore, Arlington County Public Library
Elizabeth Stoessl, Arlington County Public Library
Jane Larsen, Arlington County Public Library

SUMMARY OF ACTIVITIES: Held at the only law school in Northern Virginia, this workshop gave participants an opportunity to find out how students and public could utilize this valuable resource. Mr. Burnett, Librarian, described the collection which basically divides into two types of materials: 1) primary authorities such as statutes and regulations, case law, attorney generals' opinions, administrative agency decisions, output from Congress and the Virginia General Assembly, treaties, executive orders and presidential proclamations; and 2) secondary authorities such as treatises, legal periodicals, encyclopedias, dictionaries and directories, loose-leaf services and practice books. The host library described Project Lexis, a computerized legal service which gives citations to cases. Terminals are available at International School of Law, the University of Virginia, Washington and Lee and metropolitan Washington area law schools. The Virginia project, known as VALID, was also discussed. It is expected to be ready within a year and will provide primary source material in Virginia. Mr. Burnett distributed a list of recommended books for the Virginia lawyer (practitioner), a statement of International School of Law's interlibrary loan policy, and an International School of Law law library guide. The discussion brought out that public libraries support interest in law for the layman. Fairfax County Public Library has LTS (Legislative Tracking Service), a bill-tracking service which operates during periods when the General Assembly is in session. Local institutions of higher education concentrate more on law enforcement and administration. The institutions offering these courses have basic support, but can find a much more extensive collection to augment on-campus resources.

SUBJECT: Music

DATE HELD: April 13, 1978

HOST INSTITUTION: Central Library, Fairfax County Public Library

WORKSHOP LEADER: Anita Lamkin

LOCATION: Fairfax County Central Library
3915 Chain Bridge Road
Fairfax, Virginia 22030

PARTICIPANTS: Ellen Anderson, NVCC-Loudoun Campus
Lois Kane, Prince William Public Library
Elizabeth Kiehl, Arlington Public Library
Roger Qualters. Arlington Public Library
Sylvia Rortvedt, NVCC-Alexandria Campus
Karen Russell, Alexandria Public Library
Susan Amrhein, Loudoun Public Library
Vera Heuser, George Mason University
Agnes Mao, George Mason University
Thomas Brawley, George Mason University

SUMMARY OF ACTIVITIES: The workshop leader described in detail the history of the collection, its present scope, and its role in providing service to the community. Participants were given an opportunity to tour the music section of the library and examine the resources. Upon returning to the meeting room, each participant described the music collection of his or her institution. It was agreed that the collection at Fairfax County Public Library, Central is the most comprehensive in the Northern Virginia area. The workshop revealed that none of the participating libraries, prior to this exchange of information, knew much about each other's holdings in this field. Some specific information that emerged as a result of discussion indicated that while most of the participating libraries have good basic collections in music reference, only the Fairfax County Public Library at Central has an extensive collection of music scores (including choral and orchestral) and a system for making these available to local organizations. Each participant was given a copy of the newly published Music Catalog. The only other institutions in the greater Washington area with collections to match the scope of the host library are Martin Luther King Library, Catholic University of America, and the University of Maryland. The areas of music history and music literature seemed well covered by all participants. Music scores are available at both the Alexandria and Loudoun Campuses of Northern Virginia Community College.

SUBJECT: Professional Education

DATE HELD: April 18, 1978

HOST INSTITUTION: Professional Reference Library, Fairfax County Public Schools

WORKSHOP LEADER: Betty Chilton

LOCATION: Fairfax High School
3500 Old Lee Highway
Fairfax, Virginia 22030

PARTICIPANTS: Ger. Sen Chu, NVCC- Alexandria Campus
Marjorie Dennin, NVCC-Annandale Campus
Ruth Dickenson, Alexandria Public Library
Karen Howell, Alexandria Public Library
Patricia Headland, Fairfax County Public Library
Jean Joseph, Fairfax County Public Library
Julie Lando, Alexandria Public Schools
Joyce McDonald, Arlington County Public Library
Gina Parish, Arlington County Public Schools
Bernadine Thomas, NVCC-Loudoun Campus

SUMMARY OF ACTIVITIES: Participants were asked, prior to the workshops, to submit summaries of the activities of their respective institutions in relation to professional education. As a result of discussion it was determined that the participants represented three distinct types of collections: the professional literature collections of public school systems, collections in education within the larger public library systems, and collections of the university libraries. Public library collections are geared to the needs of citizens; college and universities build their collections according to the curriculum offered; and the public school collections change and grow with the special needs and emphases of the educational staffs they serve. A discussion indicated that trends and new directions in education bear directly on materials selected. Public library patrons are concerned about ways to influence schools to become more community-oriented. College and university libraries are concerned with their users' research and study requirements, and professional libraries within school systems help teachers and administrators in their work and provide materials for those educators engaged in graduate programs. The group also discussed the availability and use of ERIC. Complete ERIC collections can be found at four locations: Arlington County Public Schools, Fairfax County Public Schools, George Mason University, and VPI & SU Northern Virginia Graduate Studies at Dulles.

SUBJECT: State and Local Government Documents

DATE HELD: April 10, 1978

HOST INSTITUTION: George Mason University Libraries

WORKSHOP LEADER: Shirley R. Glazener

LOCATION: Fenwick Library
George Mason University
4400 University Drive
Fairfax, Virginia 22030

PARTICIPANTS: Ruth Henry, Loudoun County Public Library-Sterling Park
Anda Lind, Prince William Public Library
Kathy Jordan, Northern Virginia Community College-Alexandria Campus
Sara Collins, Arlington County Public Library
Jane Larsen, Arlington County Public Library
Harva Sheeler, Fairfax County Public Library

SUMMARY OF ACTIVITIES: Each participant introduced herself to the group and discussed her interest in the subject area. All participants reviewed the holdings at George Mason University Libraries. Each participant then commented on the holdings of her library as compared to George Mason's. Conclusions reached were that George Mason's document collection is better in regard to Federal Documents, but Fairfax County Public Library, Central Library, excels in the collection of Virginia and Fairfax County and City documents, current and retrospective; while the collections of the Arlington and Alexandria Public Libraries are most comprehensive for their respective governmental jurisdictions. Participating libraries share common problems relating to government documents, mostly limited space allocations and budget allowance. Acquisition procedures for state and local documents are complex and involve a significant investment of time and personal contact with members of issuing agencies. Those institutions which catalog government documents find that while shared cataloging is available for some state documents through OCLC participation, little help exists for cataloging local documents. The conclusion of the group was that library cooperation in this area is a practical necessity; duplication of resources should be avoided for reasons of both space and cost. While basic documents are needed at each institution to answer common and frequently asked questions, the maintenance of comprehensive collections should be shared. It was determined that local public libraries should continue to be responsible for collecting the publications of their immediate governmental jurisdictions.

SUBJECT: Urban Affairs

DATE HELD: April 25, 1978

HOST INSTITUTION: VPI & SU, Northern Virginia Graduate Studies Center

WORKSHOP LEADER: Janet Carleton

LOCATION: VPI & SU, Northern Virginia Graduate Studies Center
400 West Service Road
Dulles International Airport
Mailing Address: P.O. Box 17186
Washington, D. C. 20041

PARTICIPANTS: Cathy Chung, NVCC, Media Processing Services
Karen Havill, Arlington County Public Library
Marie Lutsch, Arlington County Public Library
Flo Wilson, George Mason University
Susan Kleunder, Prince William Public Library
J. L. Linard, Fairfax County Office of Comprehensive Planning
Fred Olsen, NVCC, Alexandria Campus (Faculty)
Shula Schwartz, NVCC, Media Processing Services
Michael Petit, International School of Law
Judith Segal, Loudoun County Public Library
Blue Wooldridge, Program Director, VPI & SU
Kay Smith, VPI & SU, Blacksburg

SUMMARIES OF ACTIVITIES: After an introduction by Dr. Wooldridge describing the program offered by VPI, Kay Smith described the resources at VPI, Blacksburg, which support the programs. The group discussed the possibility of placing student papers relating to community plans in public libraries for community access. Each participant then summarized the resources of his or her library. The summaries indicated that the public libraries represented do not have too much in the area of Urban Affairs. George Mason University has a fairly comprehensive collection, and Northern Virginia Community College seems to have an adequate collection to support its courses. J.L. Linard reported that the Office of Comprehensive Planning, Fairfax County, has a good collection in land use, transportation and capital improvement, and has a clipping file. The material is mostly current and is available for public use on the premises. Loans are restricted to county administrative staff. Mr. Petit of the International School of Law, agreed to prepare a list of sources that would provide a legal slant on urban affairs. The host library has a rotating, semi-permanent core collection and subscribes to approximately 300 periodicals. There is a possibility of a future linking to the Blacksburg mini-computer. The semi-permanent collection is augmented by the resources in Blacksburg, and the reference staff at VPI in Blacksburg will provide some support to students at the Dulles Center. One conclusion the group came to was that defining Urban Affairs is complex. Because of the interdisciplinary nature of the subject, it requires access to holdings in many overlapping areas.

LIBRARY NETWORKING COMMITTEE

SECTION III

CONCLUSIONS AND RECOMMENDATIONS

CONCLUSIONS AND RECOMMENDATIONS

A. CONCLUSIONS

The user of Consortium libraries and resource centers is often both a citizen of the community and a student at its institutions of higher education. Because libraries and resource centers must serve their own community as well as the community at large, workshops such as these help us enhance our ability to provide resources on a larger scale than that available within our individual resource centers and libraries.

During the two-day workshop at Airlie House, there was a definite concensus that the effort expended to hold the Resource Sharing Workshops was well worthwhile. Although the final product of the workshops is the Guide to Resources, presented as part of this report, one of the strongest aspects of the workshops was the development of lines of communication among all libraries and information agencies, and the recognition of the need to pursue the resource sharing concept further. Evaluation by the participants stressed the fact that the most valuable accomplishment of the workshops was the opportunity to get together, to examine collections, to share and attempt to solve problems, but most importantly, to get to know one another.

All participants agreed, at the conclusion of the session at Airlie House, that workshops such as these should be a continuing function of the Consortium Library Networking Committee, and all expressed a willingness to continue their participation. It was determined that sharing of resources, both materials and personnel, is more effective when a face is attached to a voice upon inquiry. The workshops provided this as well as an identification of materials. People who know subjects and collections are the best access points for a good information retrieval system.

Dean E. Brundage, Consortium Administrator, made us aware of our responsibility to continue to be an active part of regional planning and development, of which these workshops and the conclusions and recommendations made are just a beginning.

B. RECOMMENDATIONS

1. Workshops should be continued with additional subjects chosen to be studied.

2. Subject Interest Groups (SIGS) should be established. These groups would continue to evaluate present collections and develop guidelines for collections in the subject areas studied and to be studied, in order to avoid unnecessary duplication of resources.

3. Periodical and subject holdings lists should be exchanged and funding should be sought for the development of a Union List of Serials for the Northern Virginia community.

4. A study should be conducted to determine the feasibility of reproducing microform copies of the catalogs of Consortium libraries for exchange and enhancement of interlibrary loan procedures.

5. Consortium area libraries should be encouraged to participate in the COG-sponsored MAILS delivery system to improve the delivery of shared resources.

6. Continuation of the VIRGINIANA UNION LIST should be encouraged, and means of further distribution should be investigated.

THE *CONSORTIUM* FOR CONTINUING HIGHER EDUCATION IN NORTHERN VIRGINIA

LIBRARY NETWORKING COMMITTEE

SECTION IV

GUIDE TO RESOURCES

ART STUDIES
CAREERS AND VOCATIONAL GUIDANCE
ENERGY AND ENVIRONMENT
GENEALOGY
GERONTOLOGY
LAW
MUSIC
PROFESSIONAL EDUCATION
STATE AND LOCAL DOCUMENTS
URBAN AFFAIRS

These GUIDES TO RESOURCES are designed for separate distribution to all participating institutions for faculty, students, and patrons.

A GUIDE TO RESOURCES IN THE FIELD OF

ART STUDIES

IN NORTHERN VIRGINIA

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Institutions Offering Courses in the Field

Northern Virginia Community College, George Mason University, University of Virginia, Marymount College of Virginia.

Programs Offered

Architecture, Art History, Art Appreciation, Crafts, Decorating and Interior Design, Drawing, Graphics, Painting, Photography, Printmaking.

Location of Resources

All libraries in Northern Virginia have adequate basic art collections to support curriculum.

General Art Studies
- Fairfax County Public Library, Martha Washington Branch
- Alexandria Public Library
- George Mason University

Architecture
- Arlington County Public Library
- Northern Virginia Community College

Crafts
- Fairfax County Public Library, Centreville Branch
- Northern Virginia Community College

Photography
- Arlington County Public Library
- Northern Virginia Community College

Special Collections and/or Services

Circulating sculpture and plaque collection--Fairfax County Public Library, Martha Washington Branch.

For specific information about Libraries and Resource Centers, their hours, reference, and loan policies, refer to the DIRECTORY OF LIBRARY RESOURCES IN NORTHERN VIRGINIA, available at Reference and Information desks at libraries mentioned in this Guide.

Prepared by the Library Networking Committee
of the CONSORTIUM for Continuing Higher Education in Northern Virginia

A GUIDE TO RESOURCES IN THE FIELD OF

CAREERS & VOCATIONAL GUIDANCE

IN NORTHERN VIRGINIA

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Institutions Offering Courses in the Field

George Mason University, University of Virginia, Virginia Polytechnic Institute and State University.

All institutions, including the Public High Schools, provide career and vocational guidance to their students through resident counseling services.

Programs Offered

As part of the program in Education, courses include Counseling Theory and Practice, Group Counseling Procedures.

Location of Resources

Guides to colleges and universities are available at most libraries in the Northern Virginia community. General materials relating to careers and vocational guidance are available at most public libraries. Counseling departments and libraries of the institutions of Higher Education in Northern Virginia offer collections of materials in the area of Careers and Vocational Guidance; the degree of strength varies.

Special Collections and/or Services

College Catalogs on microform
Fairfax County Public Library, Central Library, Northern Virginia Community College

Intensive career collection
Arlington County Public Library, Columbia Pike branch, supporting the Arlington Career Center

For specific information about Libraries and Resource Centers, their hours, reference, and loan policies, refer to the DIRECTORY OF LIBRARY RESOURCES IN NORTHERN VIRGINIA, available at Reference and Information desks at libraries mentioned in this Guide.

Prepared by the Library Networking Committee
of the CONSORTIUM for Continuing Higher Education in Northern Virginia

A GUIDE TO RESOURCES IN THE FIELD OF

ENERGY & ENVIRONMENT

IN NORTHERN VIRGINIA

****

Institutions Offering Courses in the Field

Northern Virginia Community College, Virginia Polytechnic Institute and State University, George Mason University.

Programs Offered

Environmental and Science Technology, Urban Environmental Management, Ecology.

Location of Resources

Policy Aspects, Government Reports
George Mason University
Consumer Oriented Information
All public libraries
Technological Applications, Engineering
MITRE Corporation, METREK Division
Urban Planning
Virginia Polytechnic Institute and State University, through Northern Virginia Graduate Studies Center

Special Collections and/or Services

Parks, land use, recreation, wildlife management
Northern Virginia Community College
Technical and research reports
National Technical Information Service (NTIS), Springfield, Va.
On-Line Search Services
DIALOG, and ORBIT, and RECON
MITRE Corporation (commercial rates apply)
BRS
George Mason University (commercial rates apply to users other than GMU students)

For specific information about Libraries and Resource Centers, their hours, reference, and loan policies, refer to the DIRECTORY OF LIBRARY RESOURCES IN NORTHERN VIRGINIA, available at Reference and Information desks at libraries mentioned in this Guide.

Prepared by the Library Networking Committee
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A GUIDE TO RESOURCES IN THE FIELD OF

GENEALOGY

IN NORTHERN VIRGINIA

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Institutions Offering Courses in the Field

George Mason University

Program Offered

History of Virginia

Location of Resources

General
- Alexandria Public Library, Lloyd House
- Fairfax County Public Library, Central Library

Virginiana
- Alexandria Public Library
- Arlington County Public Library
- Fairfax County Public Library
- Falls Church Public Library
- Loudoun County Public Library
- Prince William County Public Library

Note: Each library system primarily offers resources for its individual jurisdictional history. Alexandria Public Library provides a broader scope of Virginia history, particularly for the Colonial and Civil War periods.

Special Collections and/or Services

Original 1794 collection of the Alexandria Library Company
- Alexandria Public Library, Lloyd House

Virginia Laws, Codes and Legislative History
- Fairfax County Public Library, Central Library
- International School of Law

Genealogy Reference Collection, Virginia and environs
- Fairfax County Public Library, Central Library

For specific information about Libraries and Resource Centers, their hours, reference, and loan policies, refer to the DIRECTORY OF LIBRARY RESOURCES IN NORTHERN VIRGINIA, available at Reference and Information desks at libraries mentioned in this Guide.

Prepared by the Library Networking Committee
of the CONSORTIUM for Continuing Higher Education in Northern Virginia

A GUIDE TO RESOURCES IN THE FIELD OF

GERONTOLOGY

IN NORTHERN VIRGINIA

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Institutions Offering Courses in the Field

George Mason University, Northern Virginia Community College, Virginia Polytechnic Institute and State University.

Programs Offered

Psychology of Aging, Gerontology, Recreation for Senior Adults, Geriatric Nursing, Human Behavior and Cultural Interactional Social Processes.

Location of Resources

General Reading Materials for the Elderly
Available at all public libraries, including large print books.

Reference and Source Material on Study of the Aging
Fairfax County Public Library, Reston Regional Library; George Mason University; Northern Virginia Community College.

Material for Graduate Papers and Research Projects
Virginia Polytechnic Institute and State University, through VPI and SU, Northern Virginia Graduate Studies Center.

Special Collections and/or Services

Books and Magazines, Especially for the Elderly
Washington House and Goodwin House, Retirement Homes (limited to on-site use).
Arlington and Fairfax County Public Libraries--Out-reach Services.

Special Collection on Aging
Fairfax County Public Library, Reston Regional Library

For specific information about Libraries and Resource Centers, their hours, reference, and loan policies, refer to the DIRECTORY OF LIBRARY RESOURCES IN NORTHERN VIRGINIA, available at Reference and Information desks at libraries mentioned in this Guide.

Prepared by the Library Networking Committee
of the CONSORTIUM for Continuing Higher Education in Northern Virginia

A GUIDE TO RESOURCES IN THE FIELD OF

LAW

IN NORTHERN VIRGINIA

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Institutions Offering Courses in the Field

George Mason University, Northern Virginia Community College, International School of Law

Programs Offered

Law, Law Enforcement, Law Administration, Law Enforcement Education

Location of Resources

Federal

- Bills, Hearings, Committee Prints: GMU (selected documents)
- Code of Federal Regulations: GMU; ISL; PWCPL
- Congressional Record: All
- Federal Register: All
- Law Week: ACPL; FCPL; GMU; ISL
- Statutes at Large : GMU; ISL
- U.S. Code: All Libraries and Resource Centers
- U.S. Code Congressional and Administrative News: FCPL; ISL; NVCC
- U.S. Constitution Annotated (Library of Congress): FCPL; ISL; NVCC
- U.S. Reports: GMU (partial depository)
- U.S. Treaties in Force: ACPL; FCPL; ISL; NVCC

State and Local

- Constitutions of the States: All but Alexandria
- County Codes: Each Library has appropriate codes for its area
- Michie Jurisprudence: FCPL; ISL; NVCC
- Southeastern Reporter: FCPL (1970--date)
- Virginia Attorney General's Opinions: FCPL; ISL
- Virginia Code: All
- Virginia General Assembly - hard copy of bills: FCPL; PWCPL
- Virginia Reports: FCPL; ISL; PWCPL
- Virginia Session Law--Acts of the Assembly: All but Alexandria
- Virginia Treatises: FCPL; NVCC (limited)
- Virginia/West Virginia Digest: FCPL; ISL

Key to Abbreviations

- Alex. - Alexandria Public Library
- ACPL - Arlington County Public Library
- FCPL - Fairfax County Public Library
- GMU - George Mason University (Library)
- ISL - International School of Law (Libraries)
- NVCC - Northern Virginia Community College (Libraries)
- PWCPL - Prince William County Public Library

Miscellaneous

Martindale-Hubbell: All but GMU and PWCPL

Loose Leaf Services

Taxation: All

Labor: FCPL; ISL; NVCC

Index to Legal Periodicals: GMU; ISL

Index to Periodicals Related to Law: GMU; ISL

PAIS: All

Special Collections and/or Services

Project VALID (Virginia Automated Legal Information Data Base), an on-line legal service including citations to cases, full-text system of case law and statutory law

International School of Law

Legislative Tracking Service (Virginia General Assembly Bills, during sessions)

Fairfax County Public Library, Central Library

Note: See also GUIDE TO RESOURCES in the field of STATE AND LOCAL DOCUMENTS

For specific information about Libraries and Resource Centers, their hours, reference, and loan policies, refer to the DIRECTORY OF LIBRARY RESOURCES IN NORTHERN VIRGINIA, available at Reference and Information desks at libraries mentioned in this Guide.

Prepared by the Library Networking Committee
of the CONSORTIUM for Continuing Higher Education in Northern Virginia

A GUIDE TO RESOURCES IN THE FIELD OF

MUSIC

IN NORTHERN VIRGINIA

****

Institutions Offering Courses in the Field

George Mason University, Northern Virginia Community College

Programs Offered

Music History, Music Appreciation, Music Education, Voice, Chorus, Orchestra, Instruments, Recreational Music

Location of Resources

All public libraries, George Mason University and Northern Virginia Community College have adequate basic collections to support the curriculum, both print and recorded music.

Special Collection and/or Services

Musical scores, choral music, full sets of orchestra music.
Fairfax County Public Library, Central Library (special catalog)
Music on microfiche.
Northern Virginia Community College, Alexandria and Loudoun Campus

For specific information about Libraries and Resource Centers, their hours, reference, and loan policies, refer to the DIRECTORY OF LIBRARY RESOURCES IN NORTHERN VIRGINIA, available at Reference and Information desks at libraries mentioned in this Guide.

Prepared by the Library Networking Committee
of the CONSORTIUM for Continuing Higher Education in Northern Virginia

A GUIDE TO RESOURCES IN THE FIELD OF

PROFESSIONAL EDUCATION

IN NORTHERN VIRGINIA

****

Institutions Offering Courses in the Field

George Mason University, Marymount College of Virginia, Northern Virginia Community College, University of Virginia, Virginia Polytechnic Institute and State University

Programs Offered

Elementary and Secondary Education, Undergraduate and Graduate, Higher Education Administration, Special Education, Early Childhood Education, Nursing Education.

Location of Resources

Research for the Professional Educator
- Alexandria City Public Schools, Nichols Memorial Professional Library
- Arlington County Public Schools, Professional Library
- Fairfax County Public Schools Professional Education Library

General Education for Undergraduate and Graduate Students
- Fairfax County Public Library-George Mason Regional Library,
- George Mason University, Northern Virginia Community College

Special Education
- George Mason University

Special Collections and/or Services

ERIC: documents on microfiche (complete collections)
- Alexandria City Public Schools
- Arlington County Public Schools
- Fairfax County Public Schools
- George Mason University
- Virginia Polytechnic Institute and State University-Northern Virginia Graduate Studies Center

For specific information about Libraries and Resource Centers, their hours, reference, and loan policies, refer to the DIRECTORY OF LIBRARY RESOURCES IN NORTHERN VIRGINIA, available at Reference and Information desks at libraries mentioned in this Guide.

Prepared by the Library Networking Committee
of the CONSORTIUM for Continuing Higher Education in Northern Virginia

A GUIDE TO RESOURCES IN THE FIELD OF

STATE AND LOCAL DOCUMENTS

IN NORTHERN VIRGINIA

****

Institutions Offering Courses in the Field

State and Local Documents are resources required in many courses at all institutions in the area.

Programs Offered

Courses in related fields such as History, Political Science, Law and Law Enforcement, Urban Affairs, Education, Aging, OSHA.

Location of Resources

All library systems in the Consortium have scattered holdings of state, local and federal documents. No system has a complete depository.

Federal Documents
George Mason University (partial depository)

State Documents
Fairfax County Public Library, Central Library

Local Documents
Arlington, Alexandria and Fairfax County Public Libraries make special efforts to acquire both county and city documents for their jurisdiction.

Legal Documents
International School of Law

Virginiana
All area public libraries

Special Collections and/or Services

On-line retrieval services for identification of documents (BRS, OCLC)
George Mason University (Commercial rates apply to users other than GMU students)

Legislative Tracking Service (Virginia General Assembly bills, during sessions)
Fairfax County Public Library, Central Library

Note: See also GUIDE TO RESOURCES in the field of LAW

For specific information about Libraries and Resource Centers, their hours, reference, and loan policies, refer to the DIRECTORY OF LIBRARY RESOURCES IN NORTHERN VIRGINIA, available at Reference and Information desks at libraries mentioned in this Guide.

Prepared by the Library Networking Committee
of the CONSORTIUM for Continuing Higher Education in Northern Virginia

A GUIDE TO RESOURCES IN THE FIELD OF

URBAN AFFAIRS

IN NORTHERN VIRGINIA

****

Institutions Offering Courses in the Field

Northern Virginia Community College, University of Virginia, Virginia Polytechnic Institute and State University.

Programs Offered

Urban Planning, Land Use, Transportation, Man and Environment, Public Management, Urban-Regional Planning.

Location of Resources

George Mason University and Virginia Polytechnic Institute and State University-Northern Virginia Graduate Studies Center have adequate basic collections, including statistical information, to support the curriculum. Due to the interdisciplinary nature of the field, related resources can be found in most libraries.

Legal Resources

International School of Law

Special Collections and/or Services

Limited reference service from VPI and SU, Blacksburg
VPI and SU, Northern Virginia Graduate Studies Center

(Note: The strong, in-depth collection in this area is actually housed at VPI and SU, Blacksburg. A rotating core collection is available at VPI and SU, Northern Virginia Graduate Studies Center. Limited reference service from the University at Blacksburg is available through the Center.)

On-going research for county planning
Fairfax County, Office of Comprehensive Planning Library

For specific information about Libraries and Resource Centers, their hours, reference, and loan policies, refer to the DIRECTORY OF LIBRARY RESOURCES IN NORTHERN VIRGINIA, available at Reference and Information desks at libraries mentioned in this Guide.

Prepared by the Library Networking Committee
of the CONSORTIUM for Continuing Higher Education in Northern Virginia

SECTION V: DIRECTORY

This Directory of Libraries and Learning Resource Centers lists the institutions and corporations that participated in the workshops. For each participant the following information is included:

Name of Institution
Location
Contact Person
Telephone Number
Hours
Services

For complete information about Libraries and Learning Resource Centers in Northern Virginia, refer to:

A Directory of Library Resources in Northern Virginia. 2nd Ed. April, 1975. Published by MITRE Corporation for the Consortium for Continuing Higher Education in Northern Virginia.

Association and Company Libraries in Northern Virginia. (Supplement to A Directory of Library Resources in Northern Virginia, 2nd Ed., 1975) 1977.

A Directory of Virginia Library Resources, 1976. Published by the Virginia State Council of Higher Education.

Copies should be available from all libraries in the Consortium Library Networking Committee.

ALEXANDRIA CITY PUBLIC SCHOOLS
Nichols Memorial Professional Library
c/o T.C.Williams Senior High School
3330 King Street
Alexandria, VA 22302

Contact: Ms. Julie Lando

Telephone: (703) 836-6748
548-5015 ext. 43

Hours: Monday-Friday 8:30 a.m. - 4:30 p.m.

Services: Borrowing privileges extended to staff members of the Alexandria City Public Schools and citizens engaged in school related studies.
Special collection open to the general public for on-site use.
Reading room open to the public.
Telephone reference available with limitations.
Interlibrary loan services available with limitations
Photocopying services available, 10¢ per copy.

ALEXANDRIA LIBRARY
717 Queen Street
Alexandria, VA 22314

Contact: Ms. Jeanne G. Plitt, Director

Telephone: Reference and Interlibrary loan:
(703) 750-6351 ext. 30

Hours: Monday - Thursday 9:00 a.m. - 9:00 p.m.
Friday 9:00 a.m. - 6:00 p.m.

ALEXANDRIA LIBRARY (cont'd)

Hours: Saturday:
Sept. thru May 9:00 a.m. - 5:00 p.m.
June thru Aug. 9:00 a.m. - 1:00 p.m.
Sunday 1:00 p.m. - 5:00 p.m.

Services: Open to the public.
Any persons who lives, works, owns property, or attends school full-time within the city limits of Alexandria is entitled to a free library card and the use of all library facilities.
Special collection access in some instances needs permission of the Director.
Telephone reference available.
Interlibrary loan service available with limitations.
Photocopying available.

ARLINGTON COUNTY DEPARTMENT OF LIBRARIES
Columbia Pike Branch Library in the Career Center
816 South Walter Reed Drive
Arlington, VA 22204

Contact: Ms. Jane McQuade

Telephone: (703) 920-6440

Hours: Monday-Thursday 9:00 a.m. - 9:00 p.m.
Friday 9:00 a.m. - 6:00 p.m.
Saturday 9:00 a.m. - 5:00 p.m.

Services: Free to any citizen, property owner or employee of Arlington County. Out-of county fee $10.00 annually.
Open to the public.

ARLINGTON COUNTY DEPARTMENT OF LIBRARIES (cont'd)

Services: Special collections open to anyone;
Virginiana, business and reference collections do not circulate.
Film collection may be borrowed after additional registration with film service and staff.
Telephone reference available with limitations.
Interlibrary loan services available with limitations.
Photocopying services available, 10¢ per copy.

ARLINGTON PUBLIC SCHOOLS PROFESSIONAL LIBRARY
1426 N. Quincy Street
Arlington, VA 22207

Contact: Ms. Gina Parish

Telephone: (703) 558-2836

Hours: Monday-Friday 8:15 a.m. - 5:00 p.m.

Services: Loans are made for two weeks, with renewal privileges and subject to recall for staff use.
Borrowing privileges limited to employees of Arlington Public Schools, Government Offices located in Arlington County, and Arlington residents.
Special collections established for workshops, in-service teacher training and citizens committees.
Reading room open to the public.
Reference material is not circulated.

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ARLINGTON PUBLIC SCHOOLS PROFESSIONAL LIBRARY (cont'd)

Services: Telephone reference available.
Interlibrary loan services available with limitations.
Photocopying available.

DECISIONS AND DESIGNS, INC.
Suite 600, 8400 Westpark Drive
McLean, VA 22101

Contact: Ms. Vicki Holcomb

Telephone: (703) 821-2828, ext. 246

Hours: Monday-Friday 8:15 a.m. - 4:15 p.m.

Services: Interlibrary loan.
Photocopying in reason.
Distribution upon request of selected DDI reports in stock.

FAIRFAX COUNTY PUBLIC LIBRARY
Central, 3915 Chain Bridge Road
Fairfax, VA 22030

Contact: Anita Lamkin, Music Librarian

Telephone: Reference - 691-2741

Martha Washington Library
6614 Fort Hunt Road
Alexandria, VA 22307

Contact: Ms. Bettie Cobb

Telephone: (703) 768-6700

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FAIRFAX COUNTY PUBLIC LIBRARY (cont'd)

Hours: Central & Regionals:
Monday - Friday 9:00 a.m. - 9:00 p.m.
Saturday 9:00 a.m. - 5:00 p.m.
Sunday (Oct.-May) 1:00 p.m. - 5:00 p.m.

Branch:
Monday & Thursday 1:00 p.m. - 9:00 p.m.
Tuesday & Wed. 10:00 a.m. - 9:00 p.m.
Friday 10:00 a.m. - 6:00 p.m.
Saturday 9:00 a.m. - 5:00 p.m.
Sunday (Oct.-May) 1:00 p.m. - 5:00 p.m.

Services: Reading rooms open to the public.
Borrower's card available to persons living, working, owning property, or attending school or college in Fairfax County or Fairfax City. Borrower's card provides reciprocal borrowing privileges in the libraries of Falls Church and Prince William County, VA., and Montgomery and Prince George's Counties, MD.
Telephone Reference available.
Photocopying services available.
Interlibrary loan services available.
Other services: Perkins Brailler; legislation service for Virginia legislators; engraver for Police Dept.

FAIRFAX COUNTY PUBLIC SCHOOLS
The Professional Reference Library
Fairfax High School
3500 Old Lee Highway
Fairfax, VA 22030

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FAIRFAX COUNTY PUBLIC SCHOOLS (cont'd)

Contact: Ms. Betty Chilton

Telephone: (703) 591-4514

Hours: Monday-Friday 8:00 a.m. - 8:00 p.m.
Saturday 9:00 a.m. -12:00 noon

Services: Circulation limited to FCPS Staff members.
Parents, private school teachers, and other county citizens may use all facilities and materials on the premises.
Reference service available to Fairfax County Public School staff members when requests are for information, materials for teaching, or in-service education.
Reference assistance available to all users of library.
Interlibrary loan not available.
Photocopying not available.
Reader/printer available for microfiche.
A reader available for microfilm reels.

GEORGE MASON UNIVERSITY
Charles R. Fenwick Library
4400 University Drive
Fairfax, VA 22030

Contact: Shirley Glazener

Telephone: Reference (703) 323-2392
Interlibrary loan (703) 323-2395

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GEORGE MASON UNIVERSITY (cont'd)

Hours: Monday-Thursday 7:30 a.m. - 11:00 p.m.
Friday 7:30 a.m. - 9:00 p.m.
Saturday 9:00 a.m. - 5:00 p.m.
Sunday 1:00 p.m. - 9:00 p.m.
(During regular semesters)

Services: Loan privileges are extended to college community; to faculty and students of member institutions of the Consortium for Continuing Higher Education in Northern Virginia.
Special collections accessible by request.
Reading rooms open to the public.
Telephone reference available with limitations.
Interlibrary loan services available with limitations.
Photocopying fee 5¢ per copy.

INTERNATIONAL SCHOOL OF LAW
Library
3401 N. Fairfax Drive (P.O.Box 1909)
Arlington, VA 22201

Contact: Mr. Michael Petit

Telephone: (703) 841-2651
if no answer: (703) 841-2650

Hours: Monday thru Friday 8:00 a.m. - 11:00 p.m.
Saturday 9:00 a.m. - 6:00 p.m.
Sunday 11:00 a.m. - 9:00 p.m.

Services: Primarily for use of students and faculty.
Students from other law schools welcome.

INTERNATIONAL SCHOOL OF LAW (cont'd)

Services: Practicing attorneys and general public welcome for legal research.
Interlibrary loans available for three day period.
Phone requests honored if followed-up by I.L.L. form.
Photocopies available at 10¢ per page.
All loans must be picked up and returned by messenger.

LOUDOUN COUNTY PUBLIC LIBRARY SYSTEM
Administrative Office: c/o Thomas Balch Library
52 West Market Street
Leesburg, VA 22075

Contact: Ms. Judith Segal, Director

Telephone: Reference: (703) 430-3554
Interlibrary loan: (703) 430-3554

Hours: Monday-Friday 10:00 a.m. - 5:00 p.m.
(except Sterling Branch:
Monday 1:00 p.m. - 5:00 p.m.)
Evening and Saturday hours as posted.

Services: Circulating materials are lent to residents of Loudoun County or to non-residents who have paid an annual $3.00 registration fee.
Reading room open to the public.
Telephone reference available with limitations.
Interlibrary loan services available with limitations.
Photocopying available.

THE MITRE CORPORATION
1820 Dolley Madison Boulevard
McLean, VA 22101

Contact: Ms. Paula Strain

Telephone: (703) 827-6486

Hours: Monday-Friday 8:15 a.m. - 5:00 p.m.

Services: Open to researchers by advance arrangement.
Interlibrary loan.
Limited photocopy.

NORTHERN VIRGINIA COMMUNITY COLLEGE
Alexandria Campus
3011 N. Beauregard Street
Alexandria, VA 22311

Contact: Mr. Bob Hess, Coordinator of Library Services
Ms. Mimi Gronlund, Reference Librarian

Telephone: (703) 323-4231

Hours: Monday-Friday 7:30 a.m. - 10:30 p.m.
Saturday 8:30 a.m. - 12:30 p.m.

NORTHERN VIRGINIA COMMUNITY COLLEGE
Annandale Campus
8333 Little River Turnpike
Annandale, VA 22003

Contact: Dr. Lois Smith, Coordinator of Library Services

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NORTHERN VIRGINIA COMMUNITY COLLEGE
Annandale Campus (cont'd)

Telephone: Reference-(703) 323-3128
Interlibrary loan - (703) 323-3216

Hours: Monday-Thursday 7:45 a.m. - 10:00 p.m.
Friday 7:45 a.m. - 8:00 p.m.
Saturday 9:00 a.m. - 1:30 p.m.
Sunday 2:00 p.m. - 5:00 p.m.

NORTHERN VIRGINIA COMMUNITY COLLEGE
Loudoun Campus
1000 Harry Flood Byrd Highway
Sterling, VA 22170

Contact: Ms. Ellen Anderson

Telephone: (703) 323-4567

Hours: Monday-Thursday 8:00 a.m. - 10:00 p.m.
Friday 8:00 a.m. - 5:00 p.m.
Saturday 9:00 a.m. - 1:00 p.m.

NORTHERN VIRGINIA COMMUNITY COLLEGE
Woodbridge Campus
15200 Smoketown Road
Woodbrige, VA 22191

Contact: Debbie Scarbrough

Telephone: (703) 670-2191, ext. 217, 248

Hours: Monday-Thursday 8:00 a.m. - 10:00 p.m.
Friday 8:00 a.m. - 5:00 p.m.

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NORTHERN VIRGINIA COMMUNITY COLLEGE (cont'd)

Services: (All NVCC Campuses) Borrowing privileges are available to total college community upon presentation of appropriate identification.
Limited privileges are available to community patrons.
Reading rooms open to the public - faculty and credit students receive first priority for space usage.
Telephone reference: limited reference available.
Interlibrary loan services available
Photocopying fee 5¢ per copy.

PRINCE WILLIAM COUNTY PUBLIC LIBRARY
8601 Mathis Avenue
Manassas, VA 22110

Contact: Mary Jo Detweiler, Director

Telephone: Library: (703) 361-8211
Potomac Branch: (703) 494-8126

Hours: Monday-Thursday 9:00 a.m. - 9:00 p.m.
Friday-Saturday 9:00 a.m. - 5:00 p.m.

Services: For all residents of Prince William County, plus reciprocal borrowing arrangements with certain neighboring jurisdictions.
Special collections access - Virginiana Room in-house use only.
Reading room open to the public.
Telephone reference available.
Interlibrary loan services available.
Photocopying fee 10¢ per copy.

SCIENCE APPLICATIONS, INC.
8400 Westpark Drive
McLean, VA 22101

Contact: Mr. John Crabbe

Telephone: (703) 821-4521

Hours: Monday-Friday 9:00 a.m. - 5:30 p.m.

Services: Open to researchers by advance arrangement.
Interlibrary loan.
Photocopying within reason.

VIRGINIA POLYTECHNIC INSTITUTE AND STATE UNIVERSITY
Graduate Studies Center
Dulles International Airport
(Gateway Bldg. No. 1, 400 West Service Road)
Mailing Address: P.O. Box 17186
Washington, D. C. 20041

Contact: Ms. Janet Reeve Carleton

Telephone: (703) 471-4602

Hours: When classes are in session:
Sunday-Thursday 2:00 p.m. - 10:00 p.m.

Services: Open to the public.
Borrowing restricted to Virginia residents with identification and students of the member institutions of the Consortium for Continuing Higher Education.

APPENDICES

A. Workshop Proposal

B. Schedule and Correspondence

C. Questionnaire (Evaluation)

D. Guide to Bibliographies and Special Holdings List

APPENDIX A

RESOURCE IDENTIFICATION WORKSHOPS

A Proposal to Increase Utilization and Access to Resources Without Unnecessary Duplication

INTRODUCTION

Library competency is an essential element of higher education. A basic responsibility of the academic librarian is to instruct users in effective use and identification of information resources to meet faculty and students' immediate and future needs.

Cost of library materials has risen 15 to 25% in recent years; therefore, every effort, even moderately successful, to reduce acquisition costs, results in a cost savings to the library.

Identification of resource collections in support of curricular offerings is directly related to one of the primary missions of SCHEV, and of the Consortium, which is to identify and control curricula being developed at contiguous academic institutions. Libraries have a mutual responsibility to control unnecessary duplication in support of curricula at their institutions.

The Northern Virginia educational community is fortunate in having support of non-academic libraries, such as public and special, as well as offering its resources for community use. These non-academic institutions, therefore, play a large role in helping our educational institutions to achieve their objectives.

It is therefore, proposed that a series of workshops be designed whose purpose would be the preparation and production of short guides to regional library resources in various fields within the Northern Virginia library community. At the same time a methodology for collection development could be explored.

These workshops, tentatively named "Resource Identification Workshops," would be structured to achieve the following principle outcomes: Phase 1-- 1) identification of material collection strengths and 2) identification of personnel resource strengths; Phase II-- recommendations and production of short guides to regional library resources.

The steps by which these outcomes would be achieved are listed below.

PHASE I - ONE-DAY WORKSHOP

1. Appoint a planning group (limited to 5 people).
2. Planning group selects specific fields of speciality, which reflect curricular offerings among the Consortium institutions (suggest a limit of ten) such as:

Music
Art
Business & Technology
State and local government documents, etc.

3. Planning group identifies a physical location with known strengths in that area, to be the host site.
4. A one-day workshop is planned for each site, with invitations to all members of the Consortium Library Networking Committee to identify a person or persons with a specialization in each field. (Each workshop should be limited to not more than twenty persons). One or more faculty members with expertise in the subject area would be invited to attend, acting as resource persons.

PURPOSE OF THE WORKSHOP

Each host site would provide opportunity for a detailed study of the collection, its utilization, and its availability for reciprocal or networking purposes. Each participant would be asked to assess his or her collection strengths, using the host collection as a scale of measurement. Participants would exchange information on their personal specialization within each subject field.

DESIGN OF WORKSHOP (A DRAFT)

8:30 Meet for coffee, informal information exchange
9:00 Introductory remarks; scope and use of the collection-host
9:30 Resources and teaching - faculty participant
10:00 Collection analysis by participants
11:30 Formation of four or five working groups
12:00 Lunch
1:00 Working groups formulate specific topical questions or problems and select leaders
2:30 Panel discussion by leaders of pre-selected problems
4:00 Identification of a representative from the groups
4:15 Informal discussion
5:00 End of meeting

Materials to be available at each Workshop site:

Blackboard or easel with drawing paper
Notepads, pencils
Cassette tape recorder
Appropriate grant fund guidelines, such as Virginia Foundation for the Humanities and Public Policy; Virginia Commission on the Arts and Humanities, etc.
Coffee, tea

DESIRED OUTCOMES OF WORKSHOPS

Each participant to identify commonalities and significant differences in the collection.

Each participant to provide an assessment of collection strength at his or her library, scaled against host site.

Each participant to have expanded area of knowledge in that specialty.

Each participant to have an opportunity to suggest further forms of professional participation, formal or informal.

PHASE II - TWO-DAY WORKSHOP

The major purpose of Phase II would be the development, preparation and production of recommendations and short guides to regional library resources in various fields within the Northern Virginia community of higher education.

Phase I lays the ground-work for increased access to resources without duplication. In Phase II, structure is designed to increase access to and use of resources, to work toward sound collection development, and to provide a model for community cooperation which could eventually become part of a state-wide networking referral service.

Short guides would include:

1. Field of interest
2. Institution(s) of Higher Education offering programs in the field of interest
3. Location(s) of supporting resources (public libraries, academic, special) to include relevant information e.g.:

    a) Special strengths
    b) Tours
    c) Lending and borrowing privileges
    d) Constraints in use of the collection, etc

PROCEDURES

The planning committee of five and the ten representatives from the One-Day Workshops would convene for intensive working sessions. Their tasks would include analyzing input from the One-Day Workshops, preparing recommendations, producing a report, and developing proposals for additional funding, if necessary.

The Airlie House, in Warrenton, Virginia, is recommended for its privacy and proven worth in supporting intensive working sessions.

CONSORTIUM FOR CONTINUING EDUCATION
OF NORTHERN VIRGINIA

RESOURCE IDENTIFICATION WORKSHOPS

April 10-21, 1978

DATE	SUBJECT	HOST INSTITUTION	DELEGATES NAME	DELEGATES INSTITUTION AND POSITION
April 10	State and Local Government	Shirley Glazener Fenwick Library George Mason University 4400 University Dr. Fairfax, Virginia 22030		
April ~~11~~ 25	Urban Planning	Janet Carleton VPI & SU Dulles International Airport P. O. Box 17186 Washington, D.C. 20041		
April 12	Energy & Environment	Paula Strain Mitre Corp. 1820 Dolley Madison Blvd. McLean, Virginia 22101		
April 13	Music	Anita Lampkin Fairfax County Central Library 3915 Chain Bridge Rd. Fairfax, Virginia 22030		
April 14	Arts	Bettie Cobb Martha Washington Library 6614 Fort Hunt Rd. Alex., Va. 22307		
April 17	Law	Stephan Burnett International School of Law Library 3401 N. Fairfax Dr. Arlington, Va.		

DELEGATES

DATE	SUBJECT	HOST INSTITUTION	NAME	INSTITUTION AND POSITION
April 18	Professional Collection in Education	Betty Chilton Fairfax High School 3500 Old Lee Highway Fairfax, Virginia22030		
April 19	Gerontology	Mimi Gronlund Northern Virginia Community College 3001 N. Beauregard Alexandria, Va. 22311		
April 20	Genealogy and Local History	Jeanne Plitt Alexandria Public Library 717 Queen St. Alexandria, Va.		
April 21	Careers and Vocational Guidance	Jane McQuade Arlington County Library 816 South Walter Reed Dr. Arlington, Va. 22204		

NORTHERN VIRGINIA COMMUNITY COLLEGE

Office of Media Processing Services

MEMORANDUM

March 22, 1978

TO: Library Directors

FROM: Shula Schwartz, Chairman Shula Schwartz
Subcommittee on Resource Identification Workshops,
Library Networking Committee, Consortium for
Continuing Higher Education in Northern Virginia

SUBJECT: Resources Identification Workshops

Attached please find the schedule of the Resources Identification Workshops, being sponsored by the Consortium for Continuing Higher Education in Northern Virginia under a SCHEV grant.

Since some of you may be unfamiliar with this project, I am enclosing a copy of the suggested workshop program, outlining the purpose and objectives of these workshops.

I am asking you to designate staff to attend each of these workshops. Those sent should either:

a) Have an expertise in the area under discussion
b) Be involved in reference and/or referral in the area under discussion.
c) Be building a collection in the area
d) Be involved in selection for the area

For those of you in an Academic Institution, I would like to suggest that a member of your faculty with an interest and/or expertise in this area might be encouraged to attend.

8000-F Forbes Place, Springfield, Virginia 22151

Since each workshop will be limited to 20 people, we ask that you be selective in your assignments. The results of the workshop will be made available, in the form of a published report, to all participants and institutions.

Please fill in the name(s) of your staff member(s) who will be attending in the space provided, and return to me no later than April 7, 1978.

Remember! The person(s) selected may attend as many workshops as you designate. All costs, except transportation, are covered under the grant.

SS:sls

NORTHERN VIRGINIA COMMUNITY COLLEGE

Office of Media Processing Services

March 22, 1978

MEMORANDUM

TO: Workshop Host Institution

FROM: Shula Schwartz, Chairman
Subcommittee on Resource Identification Workshops,
Library Networking Committee, Consortium for
Continuing Higher Education in Northern Virginia

SUBJ: Program Outline

On behalf of the Library Networking Committee and the Consortium I wish to express my thanks for your willingness to host a workshop on April , 1978. For your information I am attaching a copy of the proposal, outlining the objectives and desired outcomes of the workshops, and a suggested program.

I have scheduled a meeting of the hosts for 2 p.m., Wednesday, April 5, 1978, at the Consortium Office, 4210 Roberts Road, Fairfax, Virginia. If this is not a convenient date, please notify my secretary, Sharon Stanton, at 323-3294.

Since a published report is to be prepared, it is essential that the proceedings of the workshops be taped or recorded in some manner. If you have a problem in acquiring the necessary equipment for recording, please advise me.

If you have any further questions, please contact Ms. Mimi Gronland, Reference Librarian, Alexandria Campus, Northern Virginia Community College, 323-4231, or me at 323-3294.

SS:sls
attachment

8000-F Forbes Place, Springfield, Virginia 22151 60

QUESTIONNAIRE

Resources Identification Workshops

To help us evaluate the Resources Identification Workshops and to write reports based on them, please answer the following questions at the end of your workshop and return this questionnaire to your host or hostess.

Workshop Attended

Name of your Institution

What is your library's loan policy?

Please evaluate briefly your library's collection compared to that of the host library's.

Did you find this workshop of value to you professionally?

Would you like to see future workshops held on other subject areas?

(Please use back of Questionnaire if space is needed)

APPENDIX D - GUIDE TO BIBLIOGRAPHIES AND SPECIAL HOLDINGS LISTS PREPARED FOR THE CONSORTIUM RESOURCE IDENTIFICATION WORKSHOPS; AVAILABLE FROM PARTICIPATING INSTITUTIONS

ART

1. Art Periodicals Owned by Martha Washington Branch Library, April, 1978.

2. "Plaque Collection at Martha Washington Branch Library."

3. "Lending Sculpture Collections," Martha Washington Branch Library.

CAREER & VOCATIONAL GUIDANCE

4. Career Corner; a selected list of College and Career Materials available at the Columbia Pike Branch Library, Arlington County Public Library.

GERONTOLOGY

5. General Gerontology Bibliography.

6. Books on Successful Living; Materials on General Topics; Books on Facilities & Devices; Books on the Psychology of Aging; Books on the Aging Process; Health and Hygiene. Northern Virginia Community College, Alexandria Campus.

LAW

7. List of the Necessary Books for the Virginia Practitioner to Have in His Library. International School of Law.

PROFESSIONAL EDUCATION

8. Professional Library Periodicals; Bibliography on Psychology; Materials Available at the Professional Library of Education, Fairfax County Public Schools.

9. Bibliography on Classroom Management; Films, Filmmaking and Photography; Select Bibliography on Trained Parenthood; Bibliography on Least Restrictive Educational Setting - "Mainstreaming." Available at the Professional Library, Arlington County Public Schools.

URBAN AFFAIRS

10. General Reference Sources and Journals Available at VPI & SU, Northern Virginia Graduate Center.

11. Resources in Urban Affairs at VPI & SU Libraries.

12. List of Relevant Journals Available at VPI & SU.

13. List of Book Titles Available at Northern Virginia Community College.